



Rajasthan Medical Services Corporation Limited

Swasthya Bhawan, Tilak Marg, C-Scheme, Jaipur-302005

Phone No: 0141-2228066, Fax No: 0141-2228065

Email: mdrmisc@nic.in

CIN: U24232RJ2011SGC035067

Website: www.rmsc.health.rajasthan.gov.in

S. No: F. 4()/RMSC/Sec. Audit /2015 / 1951

Dated: 11/7/2023

Request for quotations

Sub: Quotations invited for appointment of Secretarial Auditor for conducting Secretarial Audit for Financial Year 2022-23 in terms of section 204 of Companies Act, 2013 and rules made there under.

With reference to subject cited above, the Secretarial Auditor of the Company for conducting Secretarial Audit for financial year 2022-23 is to be appointed in terms of the provisions of section 204 of the Companies Act, 2013 and rules made there under. The paid up Share Capital of the Company is Rs. 05.00 Crore and turnover of the Company is 1460.66 Crore as per audited Financial Statement of F.Y. 2021-22.

Accordingly, Rajasthan Medical Services Corporation Limited invites quotation from Practicing Company Secretary (PCS) / Firm of Company Secretaries for conducting Secretarial Audit under Section 204 of the Companies Act, 2013 and rules made there under for the Financial year 2022-23.

The Practicing Company Secretary / Firm of Company Secretaries shall have continuous experience of 5 years or more in full time practice. The appointment will be for conducting Secretarial Audit for Financial year 2022-23.

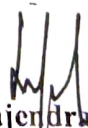
The Scope of Secretarial Audit as per Companies Act, 2013 will include verification of the compliance under the following enactments, rules, regulations and guidelines:

- The Companies Act, 2013/ Companies Act, 1956 and the Rules made there under from time to time,
- The Memorandum of Association and Articles of Association of the Company,
- Secretarial Standards issued by "The Institute of Company Secretaries of India (ICSI),
- Any other laws as may be applicable specifically to RMSCL.

Interested Company Secretary in Practice or firms may submit their quotation in enclosed Annexure-I in sealed envelope to the undersigned on or before 16.07.2023.

The Corporation reserves the right to reject any or all offers without assigning any reason.

Encl: As above


(Rajendra Singh)
OSD, RMSCL

Copy to following for information and necessary action:-

1. PA to MD, RMSCL
- ✓ 2. Joint Director (IT), for placing the RFQ on RMSCL website.
3. Notice Board, RMSCL
4. Guard File